



RAISING THE PLANET INNOVATION FOR

Transfer Credit Approval
The University of New England | Office of the Registrar
11 Hills Beach Road (Decary Hall, 114) Biddeford, ME 04005
Phone: (207) 602-2473 | Fax: (207) 602-5927 | Registrar@une.edu

STUDENT INFORMATION

Last Name: _____ First Name : _____ PRN: _____

Email: _____ Major: _____ Expected Graduation Date: _____

SECTION I: HOST TRANSFER COURSE INFORMATION (Transfer approval required before registering at the host institution)

College/University: _ _____

SECTION II: UNE TRANSFER EVALUATION/UNE EQUIVALENCY (to be completed in consultation with Advisor and/or Academic/Program Director)

(ex: CHE 110) Number of Credits: _____ (ex: 4)

Course Title: _ _____ (ex: General Chemistry I)

SECTION III: PRE-REQUISITE TRANSFER (course from host institution that is a pre-requisite to UNE course)

Official transcripts for prerequisites are due to the Registrar's Office two weeks before the term begins, or students will be dropped from courses they do not meet the requirements for. Exceptions will not be made. If courses extend beyond the deadline, the temporary prerequisite override will be rescinded. After course completion, an official transcript must be submitted to apply prerequisites to record and regain registration eligibility.

I. Is this course a pre-requisite for a course you intend to take next term: Yes** No

II. regionally accredited college or university recognized by the Council on Higher Education Accreditation.

- x Transfer credit will be granted for those courses completed with a minimum grade of C- or higher . Additional program restrictions may apply.
x Transfer credits appear on the transcript with a grade of "TR" and are not calculated into cumulative GPA or replace prior grades earned.
x Posting of transfer credits will be completed by the Registrar's Office upon receipt of an official transcript from the host institution. Transcripts received directly from students or staff will be considered unofficial.
x Matriculated students must meet residency requirements to be eligible for a degree.

SECTION IV: TRANSFER POLICY ACKNOWLEDGEMENT (Font signature NOT accepted)

I, the student, have read and understood UNE's transfer policies: _____ Date: _____
Student Signature

TRANSFER COURSEWORK APPROVAL (Font signature NOT accepted)

Academic/Program Director Approval is required for course equivalency. The Academic/Program Director for the unit that offers the equivalent course at UNE must evaluate the course and sign the form. For example. Signature Name: _____ Date: _____